

**CTWCD  
FEE POLICY  
For 408 Permit Application Review  
June 2021**

**Notice: Failure to apply for a 408 Permit when a District Permit Review & Approval is required, and when Authorization by the USACE Flood Branch is required, may result in the removal of the unauthorized project from the Truckee River Channel and/or the cost of the project review being assessed to the owner.**

**Fee Structure:** The appropriate project application and review fee below will be collected with the project application. The project application will not be reviewed until the appropriate fee is received by the District. Review fees have been established at levels which are expected to cover the full costs of the CTWCD review. Based on the anticipated general project details as discussed with the applicant, the District's Engineer shall select the appropriate tier level for each project based on complexity and similar project review costs.

- Consultation - \$350 Fee – This includes District consultation and engineer review to determine if a project will require a 408 Permit.
  - Level 1- \$1000 Application Fee- This level is for projects such as utility crossings, decks etc whose structures, construction and excavation are entirely outside the 14,000cfs Flow Channel, but which require a 408 Permit.
  - Level 2- \$2500 Application Fee- This level is for small projects which have minimal or Temporary disturbance in the 14,000cfs flood channel and require minimal flow modeling and minimal bed and bank disturbance and restoration.
  - Level 3- \$7500 Application Fee- This level is for typical projects which have some temporary or minimal disturbance in the 14,000cfs flood channel, require some level of flow modeling, disturb the bed or banks and require river channel restoration.
  - Level 4- \$10,000 Application Fee- This level is for projects which have some permanent disturbance in the 14,000cfs flood channel, require flow modeling and/or scour analysis, and disturb the bed or banks and require river channel restoration.
1. Permit Review hours and any District costs associated with processing the permit or payment to the District for the Permit review, will be billed at \$175/hour (or an updated rate approved by the Board from time to time).
  2. No permit review will begin until the Application Fee is paid in full.
  3. The District will provide the applicant a complete statement of hours worked on the permit review and processing once the review is complete; the statement will show the additional dollars owed to the District or unused dollars to be refunded to the applicant.

4. Any unused portion of the Application Fee be returned to the applicant once the District permit review and USACE authorization is completed; the District will NOT pay interest on any unused funds held.
5. If the initial Application Fee is insufficient to cover all review, processing and authorization costs; the 408 Permit will NOT be issued until such time as the fee balance, including any additional processing costs incurred for fee collection, is paid in full.
  - a. Once the review and processing costs exceed the initial application fee, the applicant will be invoiced monthly with a statement of hours for the additional costs incurred during the prior month; invoices are to be paid within 30days.
  - b. Failure to remit payments for review and processing fees will result in curtailment of the project review until delinquent fees are paid in full and the assessment of interest at 5% per month on unpaid balances more than 30 days in arrears.
6. This Policy is an attachment to the 408 Permit Application.